

FROM DOUG BYRD, CAO

ADMINISTRATION

May 27, 2020 | MESSAGE FROM CRISIS EMERGENCY RESPONSE TEAM**NEIGHBORHOOD'S COVID-19 CONTROL PLAN TO BE SHARED
AT NEXT WEEK'S ALL STAFF MEETINGS – WATCH FOR INVITES!**

While the Governor reported Phase Two of the state's [REOPENING RI](#) plan will start on June 1, Neighborhood is maintaining its current status of a remote workforce. Therefore, we continue to allow only essential staff in the building without prior permission. We are encouraged that the number of coronavirus-related hospitalizations is remaining flat, and we are closely monitoring the impact of the loosening of restrictions throughout Rhode Island and neighboring states. It is clear that social distancing and mask wearing are making a difference – and being outside lowers the risk of spread.

As part of the process to provide a safe work environment, the framework for Neighborhood's COVID-19 Control Plan will be presented to staff next week.

All Staff Meetings on COVID-19 Control Plan**Tuesday, June 2 at 12 noon | Wednesday, June 3 at 10 a.m.****Watch for RingCentral meeting invites tomorrow**

- **Doug Byrd and Jay Atkins from the Crisis Emergency Response Team (CERT) will review the plan details:**
 - Transition phases, their triggers and associated restrictions for staff in the building
 - Staff requirements for each of the safety measures such as wearing face masks, practicing social distancing, conducting health screenings, and cleaning of workspace
 - Recommendations for addressing an employee's positive COVID-19 case and decontamination of the facility
- **While the COVID-19 Control Plan does not include a timetable – or the number of staff who will be allowed in the building for each phase**, Neighborhood will provide a 30-day notice to staff before transitioning from one phase to the next. CERT is gathering more details on the specifics of how safety measures will be conducted in the building as part of Neighborhood's deliberate, methodical approach to responding to the pandemic.
- **Staff will be invited to pose questions during the meeting** in the chat function. After the meetings, the plan will be distributed to allow staff to review and post additional questions through a survey link.
- **Based on questions submitted during and after the meeting, a FAQ document will be shared** to clarify information. CERT's goal is to address concerns, take feedback on the plan, and ensure clarity of how the COVID-19 Control Plan will work.
- **During CEO Town Halls on June 10 and June 12, Pete will clarify information based on the FAQs** and offer employees the chance to ask any additional questions. The goal is to keep everyone informed and eliminate surprises. CERT continues to monitor federal and state guidelines as well as the most up-to-date recommendations from the Centers for Disease Control and Prevention (CDC) for how best to prevent the spread of the virus as more is learned about how to live and work safely during the pandemic.

Neighborhood continues to go slow even as the state is reopening and reducing restrictions. Please continue to be safe and stay well. See you at next week's staff meetings!